Cornerstones of Care

**POSITION:** Family Support Worker
**Pay Grade**: 3
**Salary**: $15.00 – $19.58 per hour
(Starting salary depends on education and experience)

**RESPONSIBILITIES:**The Family Support Worker for Family Preservation Services' key responsibilities are to work with families who are in need of support with either short-term stabilization for existing or emergent safety risks or longer-term support to maintain stabilization.  The family support worker will support life skills such as teaching families the specific skills to remain safe together such as problem-solving, crisis management, parenting skills, communication budgeting and home maintenance.  Candidates must have interpersonal skills and have an understanding of the signs of abuse as well as De-escalation techniques.  Strong organizational and time management skills are a necessity as well as being computer proficient. An essential function of this position is being able to have good attendance and punctuality.
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**QUALIFICATIONS:** This position requires a high school diploma or equivalent as well as one (1) to three (3) years of administrative, clerical or quality assurance experience and a demonstrated proficiency in Microsoft Office.  Excellent customer service skills, ability to work on several tasks concurrently, and attention to details and deadlines are essential to this position.  Must pass a background check, physical and drug screening.  This position also requires a valid driver’s license and proof of current vehicle insurance.

**BENEFITS:** Cornerstones of Care offers full-time employees a competitive benefits package, including medical/dental/vision coverage; prescription coverage; accident insurance; short-term disability; health savings account (HSA); flexible spending account (FSA); paid time off; retirement (401K); and Public Service Loan Forgiveness.  To view a detailed Summary of Benefits please visit our website at www.cornerstonesofcare.org and under the heading “About Us” click on “Join Our Team.”

**HOW TO APPLY:**Please complete an online application at [www.cornerstonesofcare.org](http://www.cornerstonesofcare.org)