DONNELLY COLLEGE CAREER OPPORTUNITIES

Instructor for English

Location: Donnelly College, Kansas City, KS
Full/Part-Time: Adjunct Instructor
Exempt/Non-Exempt: Contract
Position Reports to: Dean of the College

ABOUT DONNELLY COLLEGE

Donnelly College, located in the heart of Kansas City, Kansas, is an independent, coeducational, Catholic institution founded by the Benedictine Sisters of Mount St. Scholastica and sponsored by the Archdiocese of Kansas City in Kansas. The college was established in 1949 to meet the needs of urban immigrants and the working class, with special focus on "those who might not otherwise be served." Today, Donnelly continues that tradition by providing access and affordable education within a culture that promotes student success and by serving as the region's only federally designated Minority Serving Institution and Hispanic Serving Institution. Our community is proud of the rich racial and ethnic diversity of our students, staff and faculty and how that diversity supports our learning environment. Through a strong general education curriculum integrated with career-oriented majors, Donnelly College offers programs leading to bachelor and associate degrees and certificates. Donnelly College also operates a fully accredited campus at the Lansing Correctional Facility that offers an Associate of Arts degree. To find out more, please visit www.donnelly.edu.

JOB SUMMARY

Adjunct Instructor for one section of English Composition.

RESPONSIBILITIES

- Meet all class periods
- Post syllabus, attendance and grades on Moodle platform.
- Adhere to objectives in the department syllabus.
- Submit final assessment information concerning the course(s) to the Liberal Arts and Sciences Department.
- Attend orientation for adjunct faculty members prior to each term's start (August & January)

QUALIFICATIONS

- Minimum of 18 graduate hours in English
- or Master's in English
- or Ph.D. in English
- Must be able to pass background check and complete Virtus training.
- Philosophically aligned with the mission and values of the College to engage and support our Catholic identity, practicing Roman Catholic preferred.

HOW TO APPLY

Please e-mail your cover letter, resume, and transcripts to hr@donnelly.edu with **Adjunct English Instructor** in the subject line.

Donnelly College is an Equal Opportunity Employer. It is our policy to make all personnel decisions without discriminating on the basis of a person's sex, race, color, creed, religion, age, national origin, ancestry or disability.