**Hold for Prior Balances**

Approved Date: May 2, 2022

Approved by: Administrative Council
Responsible Official: Business Office/Registrar

Donnelly College will not place holds on registration if a student owes less than $500; less than $250 on transcripts.

In a joint statement issued from AACRAO (American Association of Collegiate Registrars and Admissions Officers) and NACUBO (National Association of College and University Business Officers) on 4/7/2022 it has been recommended that *administrative process holds should not be tied to trivial or minor debt compared to the overall fees already paid to the institution by the student.*

Donnelly College defines trivial or minor debt as (balances/past due) exceeding $500. Student Balances, from (current or prior term), will not result in placing hard holds preventing registration (less than $500) or release of transcripts on student accounts (less than $250) unless the dollar amount exceeds the amount set.

The Student Billing office will be responsible for maintaining holds for accounts that owe over the $500 minimum.

Effective FALL 2022, Past dues reviewed upon request