Program Review Template

*Program*

# Program Review Summary

1. Summary of Program Review
2. Key Findings
3. Suggested Changes
4. Implementation Plan

# Section 1 – Program Overview

1. Program Mission Statement
2. Institutional Learning Outcomes
3. Program Learning Outcomes
4. Student Learning Outcomes
5. Program Accreditation
6. Collaboration/Agreements
7. Faculty Credentials
8. Teaching Loads
9. Scholarly Activities

# Section 2 – Student Success

1. Enrollment and Retention Data

|  |  |  |
| --- | --- | --- |
| **Indicators** | **Academic Year** | **Trend** |
| **16-17** | **17-18** | **18-19** | **19-20** | **20-21** | **21-22** |
| **Enrollment Data** |
| Goal |   |   |   |   |   |   |   |
| Actual |   |   |   |   |   |   |   |
| **Retention Rate** |
| Goal |   |   |   |   |   |   |   |
| Actual |   |   |   |   |   |   |   |

1. Graduation
2. Placement

# Section 3 – Satisfaction Surveys

1. Students
2. Alumni
3. Advisory Board
4. Employers

# Section 4 – Financial Information

1. Financial Data

|  |  |  |
| --- | --- | --- |
| **Indicators** | **Academic Year** | **Trend** |
| **16-17** | **17-18** | **18-19** | **19-20** | **20-21** | **21-22** |
| Headcount |   |  |   |  |   |   |   |
| Total credit hours (TCH) |   |   |   |   |   |   |   |
| Revenue (TCH \* tuition/fees) |   |   |   |   |   |   |   |
| Estimated expenses |   |   |   |   |   |   |   |
| Approximate profit/loss (c - d) |   |   |   |   |   |   |   |

1. Grants

# Section 5 – Recruitment and Retention

[A narrative describing the effectiveness of recruitment, retention and support practices for all students addressing issues of quality, diversity, academic advising, mentoring, career development and placement.]

# Section 6 – Assessment of Student Learning Outcomes

[A summary of the latest program assessment report including methods used to assess the extent to which students learned, description of the results, and how the evidence gathered has been used for program improvements.]

# Section 7 – External Demand

[A narrative supported by quantitative evidence of demonstrated student need and employer demand for the degree program – e.g., admission inquiries, advisory board input, Occupational Outlook Handbook.]

# Section 8 – Summary of Accomplishments and Future Challenges

[A summary of major accomplishments since last review and major challenges should be discussed. Recommendations to address the challenges should be presented as well. At a minimum, describe and assess the adequacy of resources such as Library, labs, physical facilities, financial resources, and human resources.]