

## How to purchase Cengage Unlimited & access Cengage materials

Attention Donnelly College Students, the following process outlines how to purchase Cengage Unlimited from the Donnelly College Bookstore using Financial Aid or other means. Should you have any questions about how to make a purchase on the Bookstore site please contact [eCampus Customer Service](#).

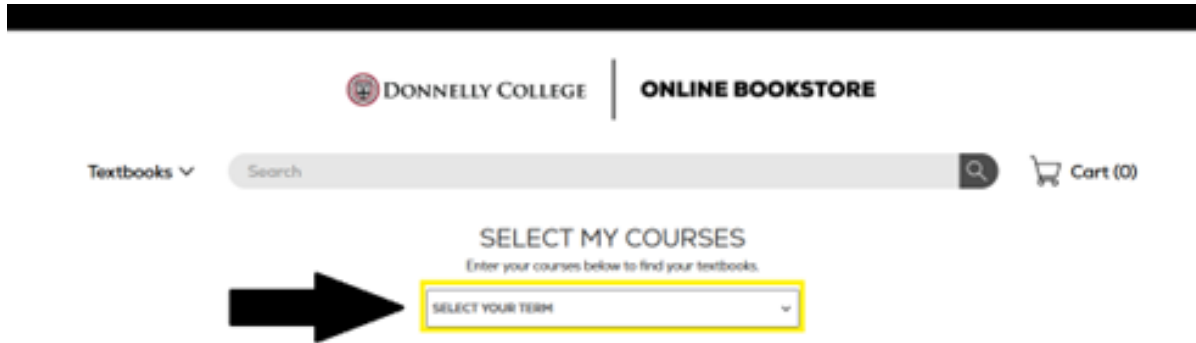
- 1 | Navigate to the eCampus Donnelly College Bookstore site: <https://donnelly.ecampus.com/Default?>



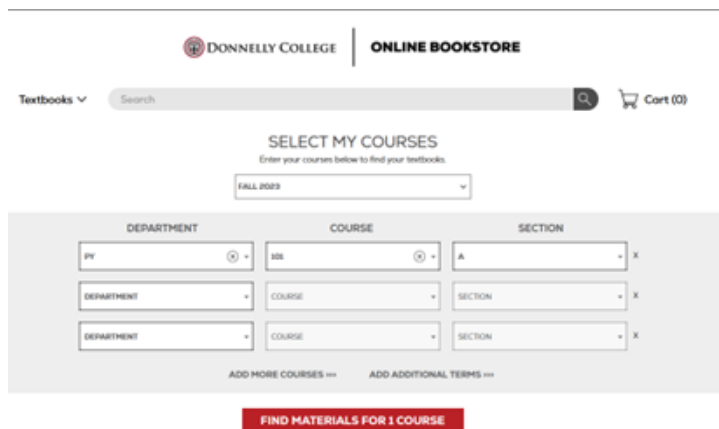
- 2 | Click SHOP NOW under SHOP BY COURSE:



3 | Click the “SELECT YOUR TERM” drop down and select the Term:



4 | After selecting your term choose the Department (For Example, For PY 101 choose PY), Course, and Section# you are enrolled into and then click FIND MATERIALS FOR 1 COURSE. Please consult your roster sheet to confirm Department, Course, and Section#s:



5 | Click BUY NEW for Cengage Unlimited, choose ADD 1 ITEM TO CART, and on the next prompt click GO TO CART:

The screenshot shows the 'ONLINE BOOKSTORE' for Donnelly College. The page is titled 'MY COURSE MATERIALS' and includes a search bar and a cart icon showing 'Cart (0)'. A red banner at the top of the course materials section reads: 'You only need to purchase one Cengage Unlimited subscription per term if listed as a requirement for your course/courses. The subscription cost includes access to Cengage eTextbooks and online learning platforms adopted for your courses this term.'

The course listed is 'PY 101 A Fall 2023' for 'GENERAL PSYCHOLOGY - STAFF STAFF'. A 'REQUIRED' section highlights the 'CENGAGE UNLIMITED ITEM (4 MONTHS) FOR DONNELLY COLLEGE CENGAGE' with a price of '\$124.99'. A yellow box highlights the 'BUY NEW IN STOCK' button, with a black arrow pointing to it. Below the item details is an 'ADD 1 ITEM TO CART' button.

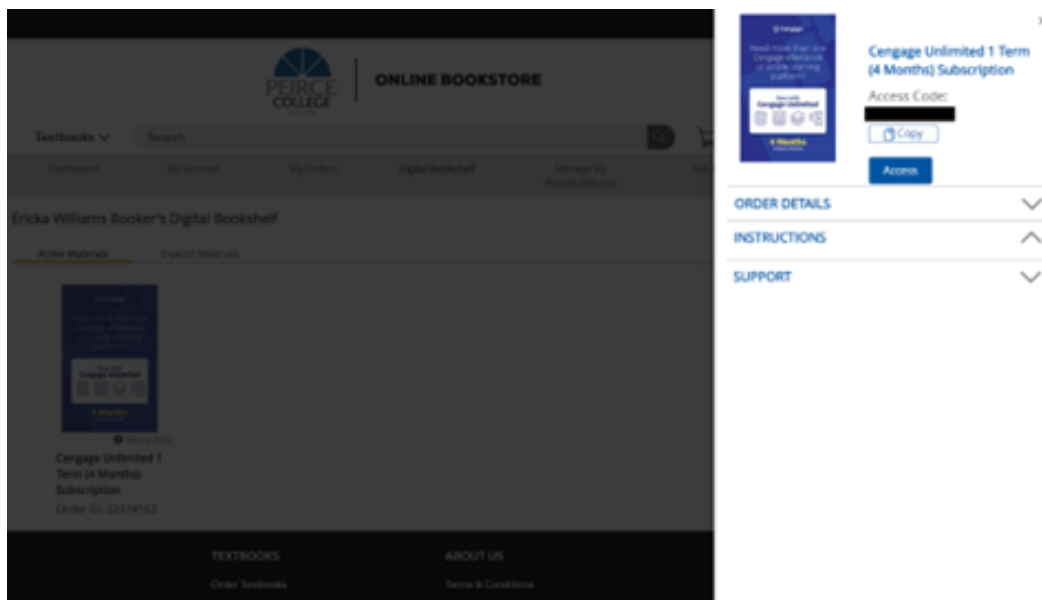
Below the main content, a notification states '1 ITEM HAS BEEN ADDED TO YOUR CART'. The cart summary shows the item 'CENGAGE UNLIMITED ITEM (4 MONTHS) FOR DONNELLY COLLEGE CENGAGE' with a price of '\$124.99' and 'TYPE: NEW'. The subtotal is '\$124.99'. At the bottom, there are 'CONTINUE SHOPPING' and 'GO TO CART' buttons.

6 | Continue through the purchasing process by creating an account (please use your Donnelly.edu email) and then follow the next prompts to complete your purchase.

7 | From My Digital Bookshelf under Active Materials click the Cengage Unlimited tile, it should say “Click to Reveal”:



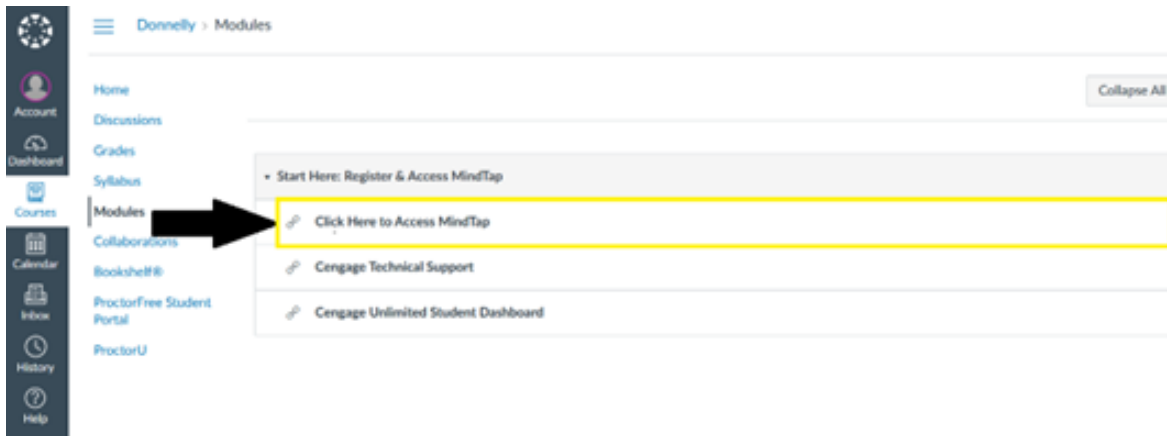
8 | The Cengage Unlimited access code will now be shown in the upper right corner under “Access Code”, click Copy and return to Canvas to register the access code:



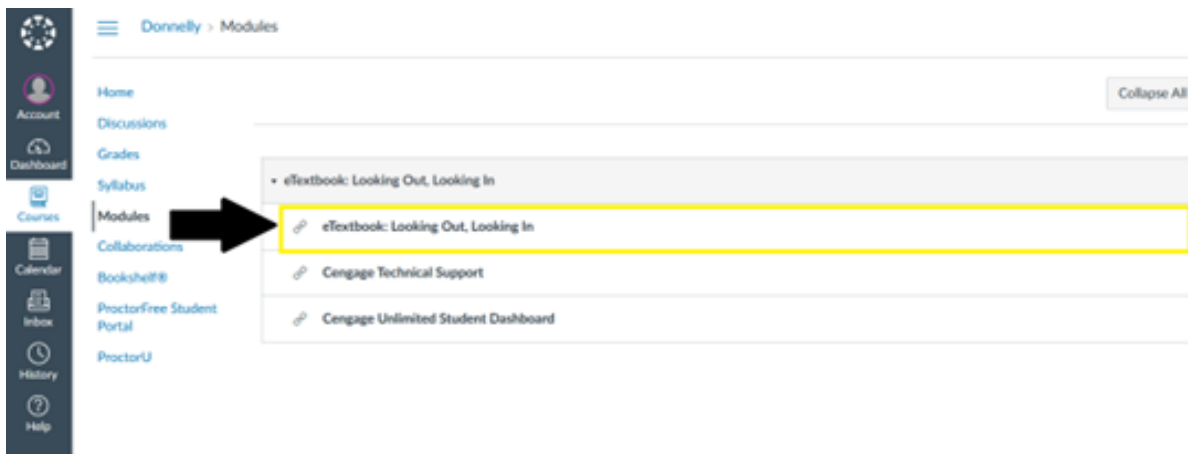
**9** | From the Courses tab in Canvas, select the course you purchased Cengage Unlimited for and navigate to Modules.

**10** | Within Canvas Modules you will need to locate a Cengage link for the required materials. Included below are examples on how this may appear in your course:

### Screenshot Example for Cengage Online Homework Platform -



### Screenshot Example for Cengage eBooks -



### 11 | Log in with an existing Cengage student account or choose to create a new Cengage student account (please use your donnelly.edu email)

If you already have a Cengage account, log in now.

The Sign In screen features the Cengage logo at the top, followed by navigation links for MINDTAP, WEBASSIGN, OPENNOW, SAM, CNOW, and OWL. A central 'Sign In' heading is above an 'Email' input field. Below the field is a blue 'NEXT' button. At the bottom, there are links for 'Need help signing in?', 'New Student? Create Student Account', and 'New Instructor? Create Instructor Account'.

**OR**

**A** | New to Cengage? Register now.

*We highly recommend using your school email address to register.*

The 'Create New Account' screen includes the Cengage logo and navigation links. It has a 'Create New Account' heading and a note that an asterisk indicates a required field. The form contains fields for 'Email\*', 'First Name\*' (2-50 letters), 'Last Name\*' (2-50 letters), and 'Birth Year\*' (4 numbers, no spaces). There are two checkboxes: 'I want to receive exclusive Cengage offers and discounts' and 'I agree to the Terms of Use and Privacy Policy'. Below the second checkbox are links for 'Terms of Use' and 'Privacy Policy'. A blue 'NEXT' button is at the bottom, with a 'Returning User? Sign in' link below it.

The 'Check your email!' screen shows the Cengage logo and navigation links. It informs the user that an email has been sent to 'test12345@michaelgosssett.com' and asks them to check their spam folder. A 'RESEND EMAIL' button is provided. A 'Returning User? Sign in' link is at the bottom.

**B** | Verify your account to complete the registration process.

*Open the "Welcome to Cengage" email that was sent to the account you entered on the registration screen and click "Activate Cengage Account" to set your password.*

The 'Welcome to Cengage!' screen features the Cengage logo and navigation links. It has a 'One More Step!' heading and a link to activate the account. A yellow box highlights the 'ACTIVATE CENGAGE ACCOUNT' button. Below the button, the user ID 'Your user ID is colatest1@michaelgosssett.com' is displayed. A footer note states: 'This is an automatically generated message from Cengage. Do not reply to this message.'

*You might already have a Cengage account if you've used MindTap, CengageNOWv2, OWLv2, SAM, WebAssign or another Cengage platform in a different course.*



**Have Questions?  
We're Here 24/7**

[CUescalations@cengage.com](mailto:CUescalations@cengage.com)

**Chat Support and  
Online Self-Help**  
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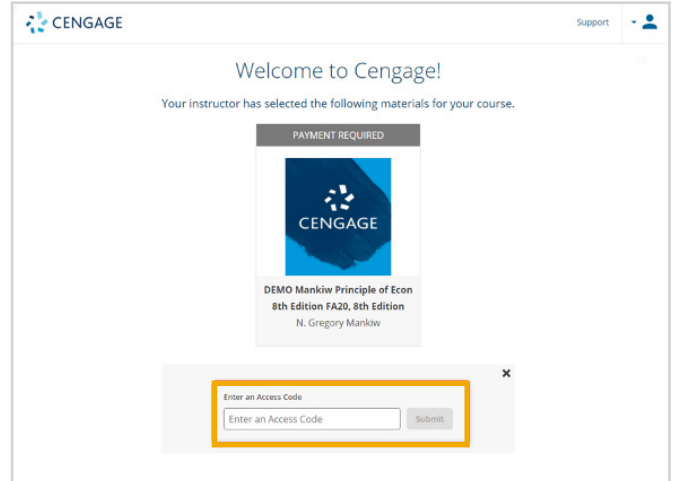
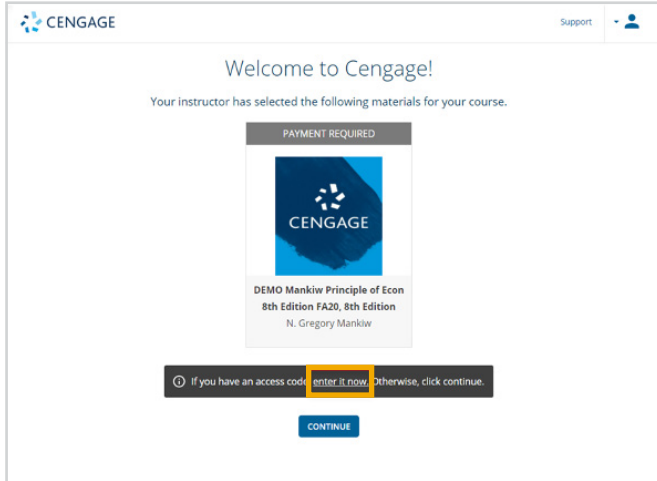
**Give Us a Call**  
**1-800-354-9706**

**Real-Time  
System Status Updates**  
Visit [techcheck.cengage.com](https://techcheck.cengage.com)  
to quickly see if Cengage is  
experiencing technical difficulties.

# Student Quick Start Guide: LMS Integrated (Entering Your Access Code)

## 12 | Enter Your Access Code

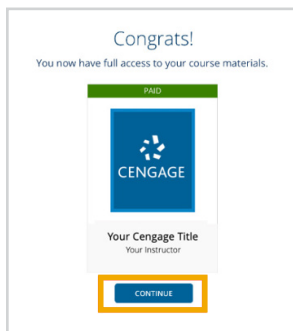
- Once your account is verified, you will be prompted to enter the access code, provided by your instructor or institution.
- Click on “enter it now,” input your access code, and click “submit.”



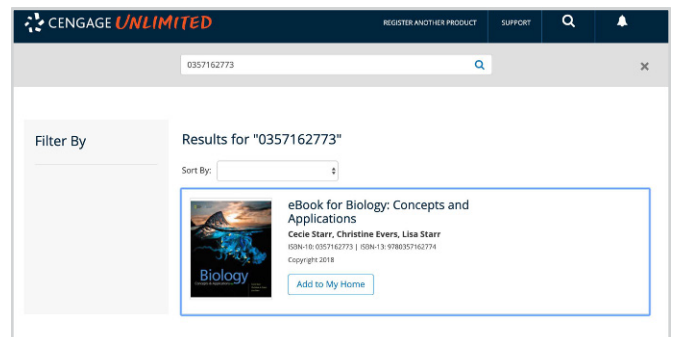
Please make sure to enter your access code here and not a course key.

## 13 | Access Your Course Materials

If you are accessing a platform like MindTap, you will see the below screen and your content will appear after clicking “Continue.”



For online textbooks, you will land in the Cengage dashboard. Enter the ISBN in the search field and click “Add To My Home.”



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[CUescalations@cengage.com](mailto:CUescalations@cengage.com)

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to quickly see if Cengage is  
experiencing technical difficulties.