



**General Transfer Agreement
between
Donnelly College
And
the University of Saint Mary**

This formal articulation agreement is made and entered into by University of Saint Mary hereinafter referred to as USM, and Donnelly College, hereinafter referred to as DC. By entering into this agreement, DC and USM express our mutual commitment to serve students in the bi-state area by providing high quality educational programs and services. This agreement provides information for transfer of the general transfer degree program.

PURPOSE:

These two institutions seek to assist students in making a seamless transfer from the associate to the baccalaureate degree by clarifying transfer policies and procedures between programs. Both institutions recognize the value and benefit of the completion of the AA/AS degree as the first two years of a baccalaureate degree prior to transfer. Participation in this agreement requires commitment on the part of the student and both institutions involved.

Any DC student admitted to USM and holding an AA/AS degree oriented toward the baccalaureate degree will be accepted in junior standing. Students fulfilling the general education requirements outlined by the DC associates program and certified by the sending institution will have met the lower division general education requirements at USM. USM will apply such to the baccalaureate degree in a manner consistent with USM catalog requirements. Any DC student who has earned an Associate in Applied Science degree may be covered by a program addendum or have courses evaluated by USM on a course-by-course basis.

For DC students entering focused programs. USM will credit designated DC courses as defined in an addendum to this agreement.

CONDITIONS OF TRANSFER:

Section I: Admissions and Matriculation

DC students maintaining continuous enrollment under this agreement will be afforded the same treatment and protection as USM students enrolled under a specific catalog.

Criteria for acceptance into USM and USM programs will be the same for transfer as for USM students as outlined in the university catalog.



An official transcript is required from DC for admission to USM.

DC students who have completed the AA/AS degree or the general education curriculum will transfer and have acceptance to USM. This acceptance is contingent upon students meeting the guidelines and requirements of the individual program and conditions of this articulation agreement.

Transfer students from DC will have access to financial aid, scholarships, advising and other student services on the same basis as USM students.

USM will apply the same academic progress and graduation standards to students who transferred from DC as those applied to USM students.

DC and USM will cooperatively develop, regularly review, and update advisement materials. This will enable students to meet the terms of this agreement and transfer to USM with maximum ease.

DC will advise interested students on the availability of the articulation agreement and the opportunities available to them by participating.

DC and USM will publicize the existence of the articulation agreement.

Section II: Transfer of Credit

DC students completing an AA/AS degree will be allowed transfer credit up to 96 hours.

DC students who have completed an AA/AS degree (AAS degree subject to evaluation) will be accepted as having fulfilled USM lower division general education requirements provided that his or her transcript verifies completion of the general education requirements at the sending institution.

Representatives of the advisement staffs of DC and USM will develop and annually review Transfer Guides that will provide information on programs and requirements. The Transfer Guides are a part of this agreement and provide degree opportunities covered by this agreement.

Section III: Program Plan

Focused program agreements will be incorporated as addenda to this agreement. Each will specify student degree course plan and credit transfer requirements. Such addenda will be effective when signed by the Chief Academic Officer of each institution.



Section IV: Preferred Educational Partner Program

USM will waive the application fee as well as provide a \$2,000 three year renewable scholarship to the USM main campus, or a 10% tuition reduction to the Overland Park campus for DC students who transfer to USM within six months of associate degree completion.

TERMS OF AGREEMENT:

This agreement is made and entered into in the academic year 2018-2019 and remains in effect unless changed in writing by mutual agreement of both institutions. Both institutions hereby indicate full agreement to the terms and conditions included above and the honoring of the course, program and other requirements outlined in the transfer Guides attached as appendices to this agreement. The agreement may be amended at any time with the approval of both institutions and is subject to review every year to assure currency with the respective degree requirements. Either party may terminate this agreement by giving sixty days prior written notice to the other party.

By signing this memorandum of understanding you have accepted this offer to partner with USM so that we may provide the above benefits to students of your institution.

Donnelly College

Name (Printed): Msgr. Stuart W. Sweetland

Title: President

Signature: Msgr. Stuart W. Sweetland

Date: April 26, 2019

University of Saint Mary

Name (Printed): Deanne Steele SCC PhD

Title: President

Signature: Deanne Steele SCC PhD

Date: April 26, 2019.