

### *Memorandum of Understanding*

For Associates to Bachelor's Completion Program

between

Donnelly College

and

Junior College District of Metropolitan Kansas City, Missouri

a/k/a Metropolitan Community College

Donnelly College's Associates to Bachelor's Completion (ABC) Program is designed to allow students the opportunity to reduce their cost of education while completing a high quality and very flexible bachelor's degree. The ABC program is designed to provide more than a transfer agreement between Donnelly College and the Junior College District of Metropolitan Kansas City, Missouri (MCC), rather, it serves as the foundation of a joint commitment to serve higher education needs in the community.

Donnelly and MCC enter this Memorandum of Understanding (MOU) in formal recognition of the ABC Program as an instrument through which students may make a seamless transition from MCC to Donnelly College, as well as developing an opportunity for students to return to MCC from Donnelly for courses as needed in completion of their bachelor's degree.

The parties recognize that:

The percentage of residents 25 years or older with a high school degree or higher is 90.3%

- <https://www.census.gov/quickfacts/fact/table/jacksoncountymissouri,wyandottecountykansas,KS/EDU635218>

Bachelor's degree or higher, percent of persons age 25 years is 30.9%

- <https://www.census.gov/quickfacts/fact/table/jacksoncountymissouri,wyandottecountykansas,KS/EDU635218>

Persons in poverty, percent is 13%

- <https://www.census.gov/quickfacts/fact/table/jacksoncountymissouri,wyandottecountykansas,KS/EDU635218>.

Therefore, the parties jointly agree to the following transfer process to encourage degree completion at the Bachelor's level.

#### **TRANSFER PROCESS**

##### **Students with an associate degree Transferring from MCC**

Students who earn an Associates in Applied Science (AAS), Associates of Arts (AA), Associate of General Studies (AGS), or Associate of Science (AS) degree from MCC will have their degree accepted in its entirety toward a bachelor's degree at Donnelly College. Students may remain or return to MCC to complete the flowing:



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- AAS or AGS students may complete the course requirements to earn an AA or AS from MCC and transfer up to 79 hours of lower-level course work.
- AA and AS students may complete the coursework for a minimum 30-credit-hour concentration for the Bachelor of Applied Science (BAS) degree, fulfill a two-semester foreign language requirement for the Bachelor of Arts (BA) degree, and/or complete elective hours and transfer a total of 79 hours of lower-level course work.
- All concentrations, consisting of a minimum of 30-credit hours, awarded by MCC will be recognized as concentrations within the BAS degree at Donnelly College.

### **Students without Associates Degree Transferring from MCC**

MCC students transferring to Donnelly College under the ABC Program will have their course work evaluated for equivalency to Donnelly College associate degree requirements. Students transferring courses without a degree from MCC will transfer only 100 level and above with a grade of “C- or better” up to a total of 79 hours.

### **Degree-completion Requirements**

Upon completion of transfer to Donnelly College, students must fulfill the degree requirements as outlined in the Donnelly College Catalog at the time of the transfer.

### **RESPONSIBILITIES OF DONNELLY COLLEGE**

Donnelly College will support this MOU as follows:

- Provide training and information regarding the ABC Program and scholarship opportunities as requested by MCC counselors, advisers, or other personnel.
- Provide onsite advising to prospective transfer students as arranged in cooperation with MCC Dean of Enrollment Management.
- Provide MCC Dean of Enrollment Management and Director of Institutional Effectiveness with student follow-up reports regarding transfer students.
- Provide ABC Program and other Donnelly College materials as requested by MCC personnel.
- Notify MCC Associate Vice Chancellor of Instruction of program changes.
- Annually review this MOU.

### **RESPONSIBILITIES OF MCC**

MCC will support this MOU as follows:

- Support a collaborative marketing effort with Donnelly College personnel to ensure MCC student are aware of the ABC Program.
- Provide Donnelly College access to MCC students, as allowed by MCC policies, to include directory information of students that have not requested exclusion.
- Provide Donnelly College a listing on the MCC website as an articulating program.

Both parties agree and commit to:

- a. Exchange of appropriate academic information to facilitate transfer or reverse transfer





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- b. Exchange of ideas and best practice information to promote academic success and completion
- c. Work in concert to develop synergetic services, classes and programs, and
- d. Any access to the confidential information of any student shall be in compliance with the Family Education Rights and Privacy Act.

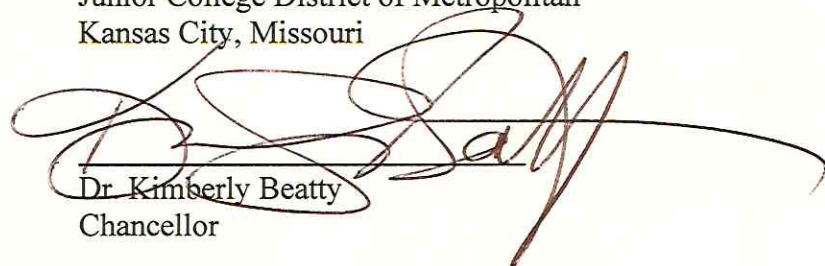
This MOU will take effect from the date of signing and shall be valid for an unlimited time, unless terminated or modified by either party. Either party may terminate or request modifications to the MOU at any time with 60-day written notice.

### Signatures

On behalf of  
Donnelly College

  
Msgr. Stuart Swetland  
President

On behalf of  
Junior College District of Metropolitan  
Kansas City, Missouri

  
Dr. Kimberly Beatty  
Chancellor