



Donnelly College Student Testing Guide

Testing Start Times

- Monday: Accuplacer testing will begin at 10:00 a.m. Pharmacy Tech and ESL Oral Interviews will begin at 9:00 a.m.
- Tuesday: Accuplacer testing will begin at 2:00 p.m. Pharmacy Tech and ESL Oral Interviews will begin at 1:00 p.m.
- Wednesday: Accuplacer testing will begin at 10:00 p.m. and 4:00 p.m. Pharmacy Tech and ESL Oral Interviews will begin at 9:00 a.m. and 3:00 p.m.
- Thursday: Accuplacer testing will begin at 2:00 p.m. Pharmacy Tech and ESL Oral Interviews will begin at 1:00 p.m.
- Friday: Accuplacer testing will begin at 10:00 a.m. Pharmacy Tech and ESL Oral Interviews will begin at 9:00 a.m.

If you need to schedule a test outside of regular testing hours, please contact the Testing Center at (913)621-8764.

Recommended Preparation for Testing

Tests students take before enrolling at Donnelly College determine their placement in classes. Preparation for testing is strongly recommended including:

- Students are encouraged to get plenty of sleep the night before testing.
- Students should arrive early enough to finish testing and have time to speak to an advisor.
- Students should eat breakfast or lunch before testing.

Testing Center Policies

- There is no cost for the initial placement test.
- Cell phones must be turned off before entering the Testing Center.
- The use of calculators or dictionaries is strictly prohibited.
- Students must respect fellow testers.
- Food and drink are not allowed in the Testing Center.
- No children may enter the Testing Center or be left unattended while testing is in progress.
- Students are allowed to complete some tests in more than one session.

Student ID Required

- A Donnelly College student ID number and/or Admission's Routing Slip is required to test. Please see the Admission's Office to request your student ID number.

Testing for Individuals with Disabilities

- Students in need of accommodations must request them in writing from the Dean of Student Affairs prior to testing.

ACT Equivalency Scores

- If a student has ACT test scores equivalent to those required for the Accuplacer test, ACT scores will exempt a student from testing.

Testing Center Retesting Policies

- Students may retest after speaking with an academic advisor.
- Students are required to wait at least one week before retaking a test, and students are encouraged to wait two weeks before testing.
- Students may take placement tests two times per semester unless required to test further by instructor or class.

Retesting Fee

- Students are required to pay a fifteen dollar retesting fee when retaking the Accuplacer test per semester. Students retaking the Ability to Benefit test (ATB) are exempt from this fee.
- Students must obtain a retesting receipt from the Business Office.

Readmit or Transfer Student Information

- Readmit or transfer students intending to enroll in a math or English class who have taken the correlating Accuplacer test or tests in the last three years or have taken a comparative math or English class in the last three years will not be required to test. Students who do not meet these qualifications will need to take the required Accuplacer test.
- Readmit or transfer students who do not have a high school diploma or General Educational Development (GED) and have taken a semester or more off from Donnelly will need to retake the ATB.
- Readmit students interested in the ESL program who have taken a semester or more off from Donnelly will need to retake the ESL Accuplacer and ESL written composition tests.

Testing Requirements and Testing Length**Students enrolling in CNA:**

- TABE test is required. This test is timed. Students are allowed fifty minutes to take the test.

Students enrolling in CMA:

- TABE and Accuplacer Elementary Algebra tests are required.
- Students should allow one to two hours.*

Students enrolling in Pharmacy Tech:

- TABE and Accuplacer Elementary Algebra tests are required.
- Students should allow one to two hours.*

All new students seeking a two or four year degree (1st time enrolling in college):

- Accuplacer Reading, Accuplacer Elementary Algebra, Accuplacer Sentence Skills, and Accuplacer WritePlacer tests are required unless a student has ACT scores that equal the minimum required Accuplacer score.
- Students should allow two to three hours.*

Students enrolling in LPN:

- Accuplacer Reading, Accuplacer Elementary Algebra, and Accuplacer Sentence Skills tests are required unless a student has ACT scores that equal the minimum required Accuplacer score.
- Students should allow two to three hours.

Students enrolling in ESL classes:

- Oral interview is required.
- ESL Reading, ESL Listening, ESL Sentence Meaning, and ESL Language Usage tests are required if student receives oral interview scores needed.
- ESL written composition test is required.
- Students should allow three to four hours.*

Students testing out of ESL classes will take the TOEFL test:

- TOEFL Listening Comprehension, TOEFL Structure and Written Expression, and TOEFL Reading Comprehension tests are required.
- Students should allow two to three hours.*

Students enrolling without a High School Diploma or GED are required to take the Ability to Benefit Test:

- TABE test is required. This test is timed.
- Accuplacer Reading, Accuplacer Arithmetic, Accuplacer Sentence Skills, and Accuplacer WritePlacer tests are required unless a student has ACT scores that equal the minimum required Accuplacer score.
- Students should allow two to three hours.*

*Average testing times.

ACCUPLACER

Sample Questions for Students

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Sentence Skills

In an ACCUPLACER® placement test, there are 20 Sentence Skills questions of two types.

- The first type is sentence correction questions that require an understanding of sentence structure. These questions ask you to choose the most appropriate word or phrase for the underlined portion of the sentence.
- The second type is construction shift questions. These questions ask that a sentence be rewritten according to the criteria shown while maintaining essentially the same meaning as the original sentence.

Sentence Skills Sample Questions

Directions for questions 1–3

Select the best version of the underlined part of the sentence. The first choice is the same as the original sentence.

1. Stamp collecting being a hobby that is sometimes used in the schools to teach economics and social studies.
 - A. being a hobby that is
 - B. is a hobby because it is
 - C. which is a hobby
 - D. is a hobby
2. Knocked sideways, the statue looked as if it would fall.
 - A. Knocked sideways, the statue looked
 - B. The statue was knocked sideways, looked
 - C. The statue looked knocked sideways
 - D. The statue, looking knocked sideways,
3. To walk, biking, and driving are Pat's favorite ways of getting around.
 - A. To walk, biking, and driving
 - B. Walking, biking, and driving
 - C. To walk, biking, and to drive
 - D. To walk, to bike, and also driving

Directions for questions 4–5

Rewrite the sentence in your head following the directions given below.

Keep in mind that your new sentence should be have essentially the same meaning as the original sentence.

4. It is easy to carry solid objects without spilling them, but the same cannot be said of liquids.

Rewrite, beginning with

Unlike liquids,

The next words will be

- A. it is easy to
- B. we can easily
- C. solid objects can easily be
- D. solid objects are easy to be

5. Although the sandpiper is easily frightened by noise and light, it will bravely resist any force that threatens its nest.

Rewrite, beginning with

The sandpiper is easily frightened by noise and light,

The next words will be

- A. but it will bravely resist
- B. nevertheless bravely resisting
- C. and it will bravely resist
- D. even if bravely resisting

Reading Comprehension

In an ACCUPLACER placement test, there are 20 questions of two primary types in Reading Comprehension.

- The first type of question consists of a reading passage followed by a question based on the text.
- The second type of question presents two sentences followed by a question about the relationship between these two sentences.

Reading Comprehension Sample Questions

Read the statement or passage and then choose the best answer to the question, stated or implied.

1. In the words of Thomas DeQuincey, “It is notorious that the memory strengthens as you lay burdens upon it.” If, like most people, you have trouble recalling the names of those you have just met, try this: Plan to remember the names. Say to yourself, “I’ll listen carefully; I’ll repeat each person’s name to be sure I’ve got it, and I will remember.” You’ll probably recall those names for the rest of your life.

The main idea of the paragraph maintains that the memory

- A. always operates at peak efficiency.
- B. breaks down under great strain.
- C. improves if it is used often.
- D. becomes unreliable if it tires.

2. All water molecules form six-sided structures as they freeze and become snow crystals. The shape of the crystal is determined by temperature, vapor, and wind conditions in the upper atmosphere. Snow crystals are always symmetrical because these conditions affect all six sides simultaneously.

The purpose of the passage is to present

- A. a personal observation.
- B. a solution to a problem.
- C. actual information.
- D. opposing scientific theories.

Directions for questions 3–5

For the questions that follow, two underlined sentences are followed by a question or statement. Read the sentences, then choose the best answer to the question or the best completion of the statement.

3. The Midwest is experiencing its worst drought in 15 years.
Corn and soybean prices are expected to be very high this year.

What does the second sentence do?

- A. It restates the idea found in the first.
- B. It states an effect.
- C. It gives an example.
- D. It analyzes the statement made in the first.

4. Social studies classes focus on the complexity of our social environment.
The subject combines the study of history and the social sciences and promotes skills in citizenship.

What does the second sentence do?

- A. It expands on the first sentence.
- B. It makes a contrast.
- C. It proposes a solution.
- D. It states an effect.

5. Knowledge of another language fosters greater awareness of cultural diversity among the peoples of the world.

Individuals who have foreign language skills can appreciate more readily other peoples’ values and ways of life.

How are the two sentences related?

- A. They contradict each other.
- B. They present problems and solutions.
- C. They establish a contrast.
- D. They repeat the same idea.

WritePlacer[®]

This test measures your ability to write effectively. Your writing sample will be scored on the basis of how effectively it communicates a whole message to the readers. Be sure to defend your position with logical arguments and examples. Your essay must be 300–600 words in length.

The following five characteristics of writing will be considered:

- Focus-Clarity with which you maintain your main idea or point of view
- Organization-Clarity with which you structure your response and present a logical sequence of ideas
- Development and Support-Extent to which you elaborate on your ideas and the extent to which you present supporting details
- Sentence Structure-Effectiveness of your sentence structure
- Mechanical Conventions-Extent to which your writing is free of errors in usage and mechanics

Elementary Algebra

A total of 12 questions of three types are administered in this test.

- The first type involves operations with integers, rational numbers, integers, negative rationals, absolute values, and ordering.
- The second type involves operations with algebraic expressions, formulas, adding, subtracting, dividing, and multiplying polynomials, and evaluating positive rational roots, exponents, and algebraic fractions.
- The third type of question involves translating written phrases into algebraic expressions, solving equations, inequalities, word problems, linear equations, inequalities, quadratic equations, and verbal problems.

Elementary Algebra Sample Questions

Solve the following problems and select your answer.

1. If A represents the number of apples purchased at 15 cents each, and B represents the number of bananas purchased at 10 cents each, which of the following represents the total value of the purchases in cents?
A. $A + B$
B. $25(A + B)$
C. $10A + 15B$
D. $15A + 10B$
2. $\sqrt{2} \times \sqrt{15} = ?$
A. 17
B. 30
C. $\sqrt{30}$
D. $\sqrt{17}$
3. What is the value of $2x^2 + 3xy - 4y^2$ when $x = 2$ and $y = -4$?
A. -80
B. 80
C. -32
D. 32
4. $(3x - 2y)^2 =$
A. $9x^2 - 4y^2$
B. $9x^2 + 4y^2$
C. $9x^2 + 4y^2 - 6xy$
D. $9x^2 + 4y^2 - 12xy$
5. $-3(5 - 6) - 4(2 - 3) =$
A. -7
B. 7
C. -1
D. 1

Arithmetic

This test measures ability to perform arithmetic operations and arithmetic concepts. There are 17 questions on the Arithmetic tests including:

- Operations with whole numbers and fractions, addition, subtraction, multiplication, division, fractions, mixed numbers, and estimating.
- Operations with decimals, percents, addition, subtraction, multiplication, division, percents, recognition of decimals, fractions, and estimation.
- Applications and problem solving: Topics include rate, percent, and measurement problems; simple geometry problems; and distribution.

Arithmetic Sample Questions

Solve the following problems and select your answer.

1. $2.75 + .003 + .158 =$
A. 4.36
B. 2.911
C. 0.436
D. 2.938
2. $7.86 \times 4.6 =$
A. 36.156
B. 36.216
C. 351.56
D. 361.56
3. $7/20 =$
A. 0.035
B. 0.858
C. 0.35
D. 3.5
4. Which of the following is the least?
A. 0.105
B. 0.501
C. 0.015
D. 0.15
5. Three people are working on a project, but their total time is to be equivalent to only one person full-time. If one of the people is budgeted for one-half of his time and a second person for one-third of her time, what part of the third worker's time should be budgeted to this project?
A. 13
B. 35
C. 16
D. 18

Answer Key for Sentence Skills	
1.	D
2.	A
3.	B
4.	C
5.	A

Answer Key for Reading Comprehension	
1.	C
2.	C
3.	B
4.	A
5.	D

Answer Key for Elementary Algebra	
1.	D
2.	C
3.	A
4.	D
5.	B

Answer Key for Arithmetic	
1.	B
2.	A
3.	C
4.	C
5.	C