



# DONNELLY COLLEGE

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## REQUEST FOR PAYROLL DEDUCTION FOR EMPLOYEE DONATION

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I, \_\_\_\_\_, hereby authorize Donnelly College to deduct,  
bi-weekly, \$ \_\_\_\_\_ from my payroll check, effective date \_\_\_\_\_.

Please use my donation for ... (please check one):

- the Donnelly College Annual Scholarship Fund.
- the Donnelly College Annual General Fund for our most urgent needs.
- an existing Donnelly College Endowed Scholarship Fund:

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*(Please see the Development Office for more information about existing endowed scholarships at Donnelly College.)*

Employee signature: \_\_\_\_\_ Date \_\_\_\_\_

HR Dept Rep. \_\_\_\_\_ Date \_\_\_\_\_