

**Review Report****Institutional Update 2011-2012 for Donnelly College****Institution Information**

<b>Name</b>	Donnelly College
<b>Address</b>	608 N. 18th St.
<b>City</b>	Kansas City
<b>State</b>	KS
<b>Postal Code</b>	66102
<b>Main Phone Number</b>	913-621-6070
<b>Fax</b>	913-621-8719
<b>Website</b>	www.donnelly.edu
<b>Institution Incorporated</b>	Yes
<b>Incorporation State</b>	KS
<b>Institution Ownership</b>	Donnelly College Corporation
<b>Memberships</b>	Council of Independent Colleges National Association of Independent Colleges and Universities State Association of Independent Colleges and Universities

### Degree Programs Offered

Type	Current	Previous
Associate's Degree Programs	3	3
Bachelor's Degree Programs	2	2
Master's Degree Programs	0	0
Specialist's Degree Programs	0	0
Doctor's Degree Programs	0	0

**Contact Information**

Contact Type	Name	Title	Address	City	State	Postal Code	Phone	Fax	Email
Chief Academic Officer	Dr. Steven LaNasa	President	608 N. 18th Street	Kansas City	KS	66102	913-621-8747	913-621-8719	slanasa@donnelly.edu
Chief Executive Officer	Dr. Steven M. LaNasa	President	608 N. 18th Street	Kansas City	KS	66102	913-621-8747		slanasa@donnelly.edu
Data Update Coordinator	Frances Sanders	Director of Institutional Research, Planning, Assessment	608 N. 18th St.	Kansas City	KS	66102-4210	913-621-8716	913-621-8719	sanders@donnelly.edu
Chief Financial Officer	Susan Serrano	Director of Business Affairs	608 N. 18th St.	Kansas City	KS	66102	913-621-8722	913-621-8719	serrano@donnelly.edu
Accreditation Liaison Officer	Frances Sanders	Director of Institutional Research, Planning, Assessment	608 N. 18th St.	Kansas City	KS	66102-4210	913-621-8716	913-621-8719	sanders@donnelly.edu

**Federal Compliance**

**Student Identity**

**Based on the Federal definitions, do you offer any distance education or correspondence courses?** Yes

**Do you have a process in place to verify student identity?** Yes

**What student identity verification methods are you currently using?** Student ID/User ID and password or passphrase  
Physical proctoring for exams (e.g. test centers)  
Writing style software for anti-plagiarism (Turnitin)

**Do you re-verify student identity at exams or other evaluations?** Yes

**Other Methods**

**Academic Calendar**

**Academic Calendar** semester

**Relationships with other Accrediting Agencies**

**Accrediting Agency Status** None

**Has your institution had any pending or final action by a state agency in the past year to sanction, limit, suspend or terminate authorization or program approval?** No

**Sanction Agency**

**Action**

**Refund Policy**

**Does the institution have a formal student refund policy?** Yes

**Title IV Financial Aid**

**Does the institution report any degree program, certificate or other academic program to the U.S. Department of Education in clock hours for Title IV purposes?** No

**If Yes, how many academic programs are reported in clock hours?**

**Identify the institution's FY 2009 Three-Year Cohort Default Rate for student loans** 13.1%

### Student Head Count by Category

Type	Current	Previous
Certificate-Seeking Undergraduate	22	24
Degree-Seeking Undergraduate	534	628
Post-Baccalaureate Certificate-Seeking	0	0
Post-Baccalaureate Degree-Seeking	0	0

← 1670

**Student Head Count by Level**

Type	Current	Previous
Full-Time Undergraduate	311	305
Part-Time Undergraduate	245	347
Full-Time Graduate	0	0
Part-Time Graduate	0	0

### Total Entering Undergraduate Head Count

Type	Current	Previous
Full-Time Entering	109	126
Part-Time Entering	62	136

↓ 15%  
↓ 50%

**Institutional Head Count**

Type	Current	Previous
Full-Time Faculty	17	15
Part-Time Faculty	36	32
Full-Time Administration	15	17
Part-Time Administration	1	0
Full-Time Staff	22	21
Part-Time Staff	2	3
Student-Faculty Ratio	14	14.51



### Certificates & Degrees Awarded

Type	Current	Previous
Total Certificates Awarded	21	12
Graduate Certificates Awarded	0	NA
Undergraduate Certificates Awarded	21	NA
Associate's Degrees Awarded	26	26
Bachelor's Degrees Awarded	9	15
Master's Degrees Awarded	0	0
Specialist's Degrees Awarded	0	0
Doctor's Degrees Awarded	0	0

*In last year 33% of graduating students earned bachelors*

### Certificate Programs Offered

Type	Current	Previous
Total number of credit-bearing certificates offered	4	4
Of the total number of credit-bearing certificates, how many are Title IV eligible?	4	4

This listing is provided for informational purposes only. The section lists Title IV eligible certificates, (Licensed Practical Nurse), 03/18/2008 where the courses are not a subset of courses extracted from existing degree programs with 50% or more being courses specifically developed for the certificate program.

**Additional Locations**

Location	Name	Status	Opened	Closed	Address	City State Zip	Country	Prev HC	New HC
In State	Lansing Correctional Facility	Active	2001-01-16		301 E. Kansas St.	Lansing, KS 66043	United States	1-99	1-99

**Dual Credit**

Type	Current	Previous
Total Dual Credit Student Head Count	202	190
Dual Enroll College Degree & High School	No	No



**Distance Education and Correspondence Education**

<b>Type</b>	<b>Current</b>					
Total Head Count in courses offered by Distance Education	1-99					
Total Head Count in courses offered by Correspondence Education	None					
<b>Type</b>	<b>Modality</b>	<b>Start Date</b>	<b>CIP</b>	<b>Program Level</b>	<b>Catalog Title</b>	<b>Offered</b>
None						

**Out of State & Out of USA Course Locations**

Location	Country	Name	Address	City	State	Postal Code
None						

83  
628 / 534.00  
502 4  
23 60  
18 84

**Branch Campuses (do NOT include main/home campus)**

Location	Name	Status	Opened	Closed	Address	City State Zip	Country	Prev HC	New HC
None									

**Contractual Arrangements**

Entity	Accreditor	Relationship	State	Country	CIP	Program Level	Effective Date	Prev HC	New HC	Percentage	Catalog Title
None											



### Consortial Arrangements

Consortium	State	Country	CIP	Program Level	Accreditor	Effective Date	Prev HC	New HC	Percentage	Catalog Title
None										

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	<i>2011-2012 Actual</i>	<i>YTD Actual</i>	<i>Amended Budget</i>	<i>Approved Budget</i>	<i>Budget Remaining</i>	<i>Percentage of Budget Remaining</i>
<b>Revenues</b>						
<b>Tuition and Fees</b>						
ESL	303,795	231,162	459,019	669,219	227,857	50%
Traditional	1,071,659	1,061,807	2,322,341	2,322,341	1,260,534	54%
Tuition - Other	57,557	57,139	145,756	145,756	88,617	61%
Transcript and Graduation Fees	1,008	1,263	5,725	5,725	4,462	78%
Lab Fees	24,330	22,322	46,308	46,308	23,986	52%
<b>Total Tuition and Fees</b>	<b>1,458,349</b>	<b>1,373,693</b>	<b>2,979,149</b>	<b>3,189,349</b>	<b>1,605,456</b>	<b>54%</b>
Less College Funded Scholarships	111,012	65,233	417,776	417,776	352,543	84%
Less Kansas Comp Grant Scholarships	54,877	23,302	165,000	165,000	141,698	86%
<b>Net tuition and fees</b>	<b>1,292,460</b>	<b>1,285,158</b>	<b>2,396,373</b>	<b>2,606,573</b>	<b>1,111,215</b>	<b>46%</b>
<b>Development</b>						
Unrestricted Endowment Distribution	174,891	162,886	162,886	162,886	0	0%
Scholarships (Title V) Endowment Distribution			30,776	30,776	30,776	100%
Scholarships (CFNEK) Endowment Distribution			65,005	65,005	65,005	100%
Scholarships Gifts (Temp Restricted)	114,586	88,902	341,000	341,000	252,098	74%
Program (Title V) Endowment Distribution			38,011	38,011	38,011	100%
Program (NEH) and Sr. Mary Faith Schuster Distribution			8,864	8,864	8,864	100%
Kansas Comp Grant Scholarships	54,877	23,302	165,000	165,000	141,698	86%
Gifts - Op's Temp Res Programs & General UnR	293,966	361,986	425,000	425,000	63,014	15%
<b>Federal Grants</b>						
Work Study	11,509	17,547	58,468	58,468	40,921	70%
TRIO - Student Support Services	79,828	83,419	273,217	273,217	189,798	69%
Title V	219,117	67,866	67,866	54,545	0	0%
KDOT/TMASA	27,762	32,740	28,792	28,792	(3,948)	-14%
Nursing Workforce Diversity	42,648	24,116	96,616	96,616	72,500	75%
Subaward KCKCC NWD	23,191	20,619	61,138	61,138	40,519	66%
Learn & Serve - CNCS	39,631	0	0	0	0	
HUD	0	39,493	69,657		30,164	43%
Bookstore	126,800	107,563	349,989	349,989	242,426	69%
Other Income	44,439	14,519	125,231	125,231	110,712	88%
Dorm Revenue	72,258	83,974	163,135	163,135	79,161	49%
<b>Total Revenues</b>	<b>2,618,163</b>	<b>2,414,090</b>	<b>4,927,024</b>	<b>5,054,247</b>	<b>2,512,934</b>	<b>51%</b>
<b>Expenses</b>						
5100-Teaching Supplies	10,259	8,036	18,755	25,519	10,719	57%
5200-Student Activity	23,085	19,201	51,535	40,135	32,334	63%
6100-Office Supplies	14,464	6,187	16,426	17,243	10,239	62%
6110-Postage	3,185	5,545	15,760	15,760	10,215	65%
6120-Telephone	8,192	9,523	26,933	25,969	17,410	65%
6130-Memberships	11,090	11,499	25,722	27,222	14,223	55%
6140-Training, Meetings, Workshops	2,789	7,393	15,298	16,368	7,905	52%
6141-Travel and Transportation	3,195	2,713	13,963	14,938	11,250	81%
6150-Hospitality	4,374	3,138	12,487	12,892	9,349	75%
6160-Outside Services	61,732	26,620	43,729	39,229	17,109	39%
6170-Subaward - KCKCC NWD	23,191	20,620	61,138	61,138	40,518	66%
6170-Subaward - CHWC & HEDC	7,636	8,375	67,344		58,969	88%
6200-6220-6230-Equip Lease, Repair, Purch's <\$	22,086	15,318	25,453	43,415	10,135	40%
6210-Computer License	34,584	36,062	79,266	78,617	43,204	55%
6300-Advertising	3,484	6,332	17,786	18,279	11,454	64%
6960-Athletic	1,900	1,330	3,401	3,401	2,071	61%
6341-Campus Ministry	1,736	12,447	10,000	10,000	(2,447)	-24%
6342-Residence Life	15,030	19,605	59,880	59,880	40,275	67%
6340-Fundraising Events	26,906	21,298	26,300	36,300	5,002	19%
6343-Annual Events	1,190	3,035	8,966	8,966	5,931	66%
6310-Printing	2,528	4,071	15,700	15,700	11,629	74%
6320-Magazines	0	0	1,360	1,360	1,360	100%
6330-Books	4,923	3,175	13,160	13,160	9,985	76%
5300-Bookstore Text	105,910	71,325	268,448	268,748	197,123	73%
6400-Audit & Legal	30,488	44,661	47,860	49,860	3,199	7%
6640-Bank Charges/Interest Expense	13,356	13,521	40,972	40,972	27,451	67%
6500-Miscellaneous	0	0	3,100	3,100	3,100	100%
6600-Custodial	4,460	2,705	13,525	13,525	10,820	80%
6610-Maintenance	23,137	14,517	58,500	68,500	43,983	75%
6630-Insurance	15,130	30,366	82,605	87,605	52,239	63%
6644-Payroll and Benefit Expense	3,745	3,327	9,734	9,734	6,407	66%
6650-6660-6670-Utilities	46,578	52,698	175,565	175,565	122,867	70%
6700-Professional Development	1,819	2,961	20,950	20,950	17,989	86%
6450-Dept of Ed Tuition Adj/Bad Debt	49,578	57,553	100,000	100,000	42,447	42%
6950-Contingency	0	0	(2,904)	(2,904)	(2,904)	100%
<b>Total Non-Salary Expenses</b>	<b>581,760</b>	<b>545,157</b>	<b>1,448,717</b>	<b>1,421,146</b>	<b>903,560</b>	<b>62%</b>

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<i>Salaries and Benefits</i>						
Total Salaries and Benefits	1,114,299	1,102,950	3,465,144	3,583,887	2,362,194	68%
Total Expenses	1,696,059	1,648,107	4,913,861	5,005,033	3,265,754	66%
<i>Capital, Software, and Equipment Purchases</i>						
1545-Construction in Progress						
1550-Capital Improvements	303,528	3,250			(3,250)	
1525-Software Over \$1,500						
1520-Equipment Purchases Over \$1,500	16,092	4,759	17,197	12,560	12,438	72%
Total Capital Expenses	319,620	8,009	17,197	12,560	9,188	53%
<b>Total Expenses</b>	<b>2,015,679</b>	<b>1,656,116</b>	<b>4,931,058</b>	<b>5,017,593</b>		
<b>Total Revenue over (under) total expenses</b>	<b>602,484</b>	<b>757,974</b>	<b>(4,034)</b>	<b>36,654</b>		
<b>Beginning Cash On Hand</b>	<b>(2,846)</b>	<b>126,310</b>	<b>126,310</b>	<b>125,000</b>		
Cash Draw NP Arch - 12' Elevator, 13' Event Ctr	294,498					
Note Payable Principal Arch	156,727	21,643	65,880	65,880		
Lease Payable Principal - Dell	2,876	1,297	7,905	7,905		
Accounts Payable 6-30	95,851	84,533	88,844	88,844		
Federal A/R	139,275					
Transfers to Perm Endowment (Title V)	125,500					
Due to Capital Campaign	90,100					
Tf from Capital Campaign						
Additional Program Revenue			43,000			
<b>Total Revenue over (under) total expenses</b>	<b>562,357</b>	<b>776,812</b>	<b>2,647</b>	<b>(975)</b>		
<b>Less: Current year A/R Due &gt; Year</b>	<b>41,850</b>					
<b>Add: Prior year Installments made</b>	<b>6,700</b>	<b>6,400</b>				
<b>Total Revenue Plus A/R Collected</b>	<b>527,207</b>	<b>783,212</b>				

Notes:

Budget Amendments as of 9-30-2012

127,000	Salary & Benefit
40,200	Non-Salary (Net)
43,000	Additional Program Revenue
210,200	Reduction Tuition Income Adjustment

**Review Report****Institutional Update 2011-2012 for Donnelly College****Financial Information**

Type	FY 2011	FY 2010	FY 2009
Ending month of fiscal year	June	June	June
Last Completed Audit Year (example 2011)	2011	2010	2009
Did you receive your last completed audit within 6 months of the close of your fiscal year?	Yes	Yes	Yes
Was your most recent financial audit UNQUALIFIED?	Yes	Yes	Yes
Did your most recent audit report include a going concern for disclosure?	No	N/A	N/A

*Bad year?*

**Composite Financial Index**

	FY 2011				FY 2010				FY 2009			
	Data	Str	Wt	CFI	Data	Str	Wt	CFI	Data	Str	Wt	CFI
<b>Primary Reserve Ratio Calculation</b>												
Unrestricted net assets	6,242,934				3,808,401				4,130,473			
Temporarily restricted net assets	+ 1,943,776				3,019,013				2,171,685			
Annuities, term endowments & life income funds temporarily restricted	- 1,024,072				2,308,226				0			
Intangible assets	- 0				0				0			
Net property and equipment	- 3,427,423				3,018,921				2,983,553			
All debt obtained for long-term purposes	+ 615,368				618,991				664,475			
Post-employment & retirement liabilities	+ 0				0				0			
Unsecured related-party receivables	- 1,012,300				1,048,500				45,000			
<b>Expendable Net Assets sub-total</b>	<b>3,338,283</b>				<b>1,070,758</b>				<b>3,938,080</b>			
Total unrestricted expenses	5,184,288				4,667,004				4,179,025			
Primary reserve ratio /	0.644	3.00	0.40	1.20	0.229	2.29	0.40	0.92	0.942	3.00	0.40	1.20
<b>Equity Ratio Calculation</b>												
Net assets (unrest + temp + permanent)	10,669,008				9,038,919				7,940,600			
Intangible assets	- 0				0				0			
Unsecured related-party receivables (from Primary Reserve Ratio)	- 1,012,300				1,048,500				45,000			
<b>Modified Net Assets sub-total</b>	<b>9,656,708</b>				<b>7,990,419</b>				<b>7,895,600</b>			
Total Assets	12,337,189				10,503,965				8,998,256			
Unsecured related-party receivables (from Primary Reserve Ratio)	- 1,012,300				1,048,500				45,000			
Intangible assets (from above)	- 0				0				0			
<b>Modified Assests sub-total</b>	<b>11,324,889</b>				<b>9,455,465</b>				<b>8,953,256</b>			
Equity ratio /	0.853	3.00	0.40	1.20	0.845	3.00	0.40	1.20	0.882	3.00	0.40	1.20
<b>Net Income ratio calculation</b>												
Change in unrestricted net assets	2,434,533				-322,072				440,126			
Total unrestricted revenue	7,618,821				4,344,932				4,619,151			
Net Income ratio /	0.320	3.00	0.20	0.60	-0.074	- 0.85	0.20	- 0.17	0.095	3.00	0.20	0.60
<b>Total-Composite Financial Indicator Score (CFI)</b>				<b>3.0</b>				<b>2.0</b>				<b>3.0</b>

**Comments**

2011: None

2010: None

2009: None

**What the Total Composite Financial Indicator Score (CFI) Means to You**

The chart below identifies three zones in which the CFI scores shown above will fall: Above, In, and Below. Each zone specifies a range of CFI scores, with different ranges for private and public institutions. Following the close of the Institutional Update, the Commission will review all the financial data reported and will identify any institutions that have CFI scores in the **Below** zone for a **single** year or the **In** zone for **two consecutive** years. The Commission will notify those institutions about possible follow-up needed on their financial condition, including review by the Commission's Financial Panel Review process.

Zones	Private Institutions (-1 to 3) Composite Index	Public Institutions (-4 to 10) Composite Index	Outcomes
Above	1.5 to 3.0	1.1 to 10	No Review ✓
In	1.0 to 1.4	0 to 1.0	Financial Panel Review if "In" for two or more consecutive years.
Below	-1.0 to 0.9	-4.0 to -0.1	Financial Panel Review if "Below " in any given year.